

First United Online Member Data Link (as of 2/15/10)

MemberLink MemberLink provides internet connectivity to a subset copy of the church membership data base through our software provider Automated Church System Technologies. We are providing access to our member data, directory listings, church calendar, committee listings, church activity and fellowship group listings with searching capability. Additional features to be added at a later date will be interest surveys, opportunities for volunteering to serve in various ways and fellowship opportunities. No financial information is uploaded to this site at this time.

Sign-On You can access the MemberLink login link from the church website at www.firstunitedoakpark.com at the Members Tab on the top right hand corner of the home page. The login page allows new users to apply for a user name and password and also provides a logon vehicle for existing users. Only users with an existing e-mail in the church database will be allowed to login as and see the data. If your application for a username and password is rejected, it is likely because you are either not in the church data base or you have not provided that e-mail address to the office. Please contact the office at 708-386-5215 or e-mail office@firstunitedoakpark.com if your e-mail isn't found. Once you are logged on, we suggest you change your password in the Home/My Personal Preferences section.

Home Page

I want to view:

My Complete Profile -This section allows you to view and edit your contact and personal information in the church directory for you and you family. To edit any information click on the pencil icon near the information you wish to change. Please take a look at your profile and see if there fields you would like to complete or alter. You can also add a family photo and an individual photo to the directory. Once you change and then submit those changes, they will be sent to the church member data base and update the church office server data.

Search: The home page provides a search function giving you the ability to search the congregational directory for members and view their address, phone numbers, and e-mail addresses. You may view their address and home phone number or may launch their e-mail address to send them a note.

My Calendar: This is a copy of the church related events on the church's calendar that are being held at the church and off-site. To update any information or add something to the calendar, contact the church office. You can view the monthly calendar by clicking anywhere in this section.

My Groups: This section allows you to display committees, groups or classes that you are a member. Once you launch one of the groups you will be able send the group notes, print mailing labels, export info to Excel or print information for the group in a directory format. We have three activity groups; Church Committees – official committees of the church, Deacon Groups – groups used by the deacons to identify members of prayer ministry flocks and parishes, and Other Church Activity Groups (e.g. softball, gardening group etc.) We also have all the church school classes, FUSH, FUJI and Adult Ed classes set up as groups under classes. If you are a member of a group not listed or listed incorrectly in a group please let us know. Any church staff member can edit group and activity member information.

Home Tab:

My Complete Profile – see above

My Personal Preferences - This is where you can set your personal security. You can determine what family information can be seen by the congregation (e.g. personal or family photos, address, e-mail and phone info). My Personal Preferences also allows you to modify your personal password.

Directories Tab - The Directories Tab displays the on-line church picture directory. You have the ability to view or print the entire directory in various manners. Before viewing/printing you will select whether you to see it with or without pictures and whether you want to see families or individuals.

Calendar Tab - See My Calendar description above.

Serving Tab - Under construction.

This member on-line directory and data link is in its early stages. We realize there will be changes needed and upgrades added. Please contact Carl Nauert 708-771-5176 or Julie O'Shea 708-386-5215 if you have questions about the functionality or issues with the information you see as you use it.