



## Council Meeting Minutes

Date: January 16, 2018

Time: 7:00 pm

Place: Chapel

- Members:**
- |                                     |                          |                                     |                       |
|-------------------------------------|--------------------------|-------------------------------------|-----------------------|
| <input checked="" type="checkbox"/> | Kelly Pollock, Moderator | <input checked="" type="checkbox"/> | Barbara Metric, Clerk |
| <input type="checkbox"/>            | Matt Aeschleman          | <input checked="" type="checkbox"/> | Lily Alter            |
| <input checked="" type="checkbox"/> | Gene Armstrong           | <input checked="" type="checkbox"/> | Priscilla Sibley      |
| <input checked="" type="checkbox"/> | Marcia Ashton            | <input type="checkbox"/>            | Cathy Cerniglia (E)   |
| <input type="checkbox"/>            | Melinda Haag (E)         | <input checked="" type="checkbox"/> | Steve Pederson        |
| <input checked="" type="checkbox"/> | Janet Haisman            | <input checked="" type="checkbox"/> | Cate Reading          |
| <input type="checkbox"/>            | Shanti Kulkarni (E)      |                                     |                       |

- Staff:**
- Rev. Deborah Kapp
  - Rev. Britt Cox
  - Rev. Lydia Mulkey
  - Amanda Swanson

**Guests:** Jackie Eckholm

**Moderator Kelly Pollock called the meeting to order at 7:04 pm with a quorum present.**

### I. Opening Devotion and Prayer – Gene Armstrong

Gene shared a devotion focusing on Forgiveness. “Forgiveness doesn’t change the past but enlarges the future.” He led Council in an opening prayer.

### II. Joys, Concerns, and Remembrances

Amanda was welcomed to her first meeting! Cate’s friend Scott had a successful bone marrow transplant. Gene was grateful to have done the devotion, had been thinking about it a long time. Kelly’s sister who was in the fire zone in Santa Barbara last month is now in the mudslides. Janet’s niece is safe but teaching near UC Santa Barbara and the mudslides. Kelly shared that Leah Pollock and Michael Reading are leads in their school musical! Britt asked us to keep the following members in our hearts and prayers: Bob Giles, Dan Efner, Michele Wolford, Melinda Haag, and Bob Hahn.

### III. Omnibus Motion

Action: A motion by Barbara Metric to accept the following meeting minutes and membership report was seconded. Motion was approved unanimously.

- Council Meeting minutes - Dec 19, 2017
- Membership Report: December

### IV. Staff Reports

**Lydia** – Putting things away. Looking forward to Spring! Gearing up for Lent.

**Britt** – Will be gone in February for a belated honeymoon with Jessica! 2 books selected for Lent book groups. Newcomers class at the end of February, March 18 will be the vote on membership and breakfast.

**Amanda** – Interviews for Administrative Assistant are underway, hoping to hire by mid February. Keith and Amanda are working together to get things done!

**Deborah** – 2 planned conversations (2/11, 2/18) for congregation to debrief on APT, John’s departure, other staff departures. Will occur after church in Centennial Hall. Deborah has asked Council to attend the sessions. Request made to Deborah for transparency when selecting PNC members.

## V. Personnel Update

Gene shared information on the suit filed by the former Church Administrator: pleadings were due 1/16/18, Defense counsel for First United asked to dismiss 2 of the 4 claims and responded to the other 2 claims.

## VI. Financial Update

Jackie Eckholm shared several highlights. For 2017, the books include the insurance settlement as well as the margin account loans. We have an estimated \$30,588 deficit, we budgeted for \$11,000 deficit so we needed to take \$20K out of cash reserves. Considering we had several large unexpected/unbudgeted costs (boiler, HVAC, Steinke, outdoor playground lights) the amount was considered reasonable. Final 2017 numbers are expected in late January.

Jackie shared the Short Form of the Budget that will be shared with congregation after Sunday’s service on 1.21.2018. Overall, budget deficit is \$8504; Treasurer is comfortable up to \$10,000 deficit. 20 donors, totaling \$20,567 from 2017 did not pledge for 2018. Jackie said there is a trend towards more plate donations and less pledges. Not sure how much or why, but a trend. If \$15K in expected pledges does not come in Council will have to revisit a few line items. Council approved a budget to present to the Congregation in December 2017, there are some minor changes occurring to the budget prior to the Annual meeting on 1.28.2018.

Action: Barbara Metric moved that Council approve the Finance Committee’s motion to extend the contract signed by Maureen Wheeler and Rev. Deborah Kapp to April 30, 2018. The motion was seconded and unanimously approved.

Action: Gene Armstrong moved that Council adopt the Finance Committee’s recommendations that the Matthew Allen Gift (\$1,000) be allocated in equal parts to the General Endowment Fund (\$500) and the Special Mission Endowment Fund (\$500), and that the Rosemary “Pat” Godfrey Gift (\$5,000) be allocated in equal parts to the General Endowment Fund (\$2,500) and the Special Mission Endowment Fund (\$2,500). The motion was seconded and unanimously approved.

Action: Gene Armstrong moved that Council approve the motion in the Finance Committee’s report to adopt new policies and procedures for spending before and after congregational approval of budgets. The motion was seconded and unanimously approved.

Action: Gene Armstrong moves that Church Council prospectively accepts and adopts as adjustment to the 2018 Budget approved by Council on December 19, 2018, the minor changes to line items of revenue and expense that the Finance Committee may determine are appropriate or necessary as it completes its work on matters relating to the 2018 Budget. The motion was seconded and unanimously approved.

## **VII. Moderator Update**

There will be a meeting Sunday Jan 21 after church in Centennial Hall where Kelly and Jackie will present a short form of the budget and answer questions. The Annual Meeting will be January 28 immediately following the service; the budget will be voted on in the Sanctuary and then we will move downstairs for a “who are we” working session. Adam Alonso resigned from Council due to an ongoing conflict, Nominating committee meets Monday and will work to fill his position for the remainder of his term (about 2 1/3 years)

## **VIII. Committee Updates**

Tech Committee: Kelly shared on Shanti’s behalf that there are growing pains, Carl Nauert will continue as Chair, and the committee will determine purpose and plan for group going forward.

Centennial Celebration is taking shape. There is a group working with Church staff- Dan Pietrini, Debby Preiser, and Marcia Ashton.

Deacons are losing a member, Jackie Kareb moving to a new church with her partner.

Worship Music and Arts asked if they could create their own mission statement. Council encouraged them to do so, Priscilla requested they look for previous mission statement.

B&G: concerns brought up by Council members regarding water fountain by restrooms and sanctuary lights. Feedback is: items are being addressed.

## **XI. Adjournment and Closing Prayer**

Marcia Ashton moved to adjourn at 9:15pm. The motion was seconded and unanimously approved. Deborah Kapp led the closing prayer.

**Next scheduled Council meeting: February 20, 2018 at 7:00 pm in the Chapel**

Respectfully submitted,  
Barbara Metric, Clerk